

## PENCOMBE GROUP PARISH COUNCIL

Councillors are summoned to attend a scheduled meeting of the parish council on  
Tuesday 27<sup>th</sup> January 2026 at 7.30 pm in Pencombe & Little Cowarne Parish Hall

### A G E N D A

1. **To receive apologies for absence.**
2. **To receive declarations of interest and written dispensation requests.**
3. **To consider a resolution to exclude the public due to the confidential nature of the following item:**
4. **To consider employment of new Parish Clerk/Responsible Financial Officer**
  - 4.1 To consider employing Interview Panel's recommended candidate.
  - 4.2 To consider aspects of Contract of Employment:
    - 4.2.1 Commencement date.
    - 4.2.2 Hours per week.
    - 4.2.3 Salary Scale

*To welcome the public back to the meeting*
5. **Open Session**
  - 5.1 **To receive a brief verbal report from Ward Councillor – Bruce Baker.**
  - 5.2 **To receive views of local residents on parish matters.**
6. **To consider the minutes of the previous meeting on 25<sup>th</sup> November.**
7. **Finance ...** To receive update from temporary RFO - Cllr Tim Burge - and consider action.
  - 7.1 To note the Bank balance.
  - 7.2 To consider budget for 2026/27 and set the precept.
  - 7.3 To consider outstanding payments:
8. **Footpaths Officer ...** To receive a report and consider action.
9. **Village Hall Committee ...** To receive update and consider action.
10. **Parish Matters:**
  - 10.1 Flagpole ... To receive an update and consider action.
  - 10.2 Telephone kiosk ... To receive an update and consider action.
  - 10.3 Church path and cemetery path ... To note works completed.
  - 10.4 Mowing.
11. **Parish Council website ...** To receive an update and consider action.
12. **To note the date of the next scheduled meeting.**