

PENCOMBE GROUP PARISH COUNCIL

Councillors are summoned to attend a scheduled meeting of the parish council on Tuesday 23rd September 2025 at 7.30 pm in Pencombe & Little Cowarne Parish Hall

A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interest and written dispensation requests.
3. To note the resignation of the clerk and consider HALC meeting cover @ £275.
4. Open Session
 - 4.1 To receive a brief verbal report from Ward Councillor – Bruce Baker.
 - 4.2 To receive views of local residents on parish matters.
5. To consider the minutes of the previous meeting on 24th June.
6. **Planning** - To comment on an application for determination by Herefordshire Council:
 - 6.1 Application P252087/F: The Wheelwrights, Pencombe. Proposed change of use from a public house (Sui Generis) to a dwellinghouse (Class C3).
7. **Finance:**
 - 7.1 To note the Bank balance.
 - 7.2 To appoint a temporary RFO.
 - 7.3 To set up a Finance Working Group to consider the 2026/27 budget.
 - 7.4 To consider outstanding payments.
8. **Village Hall Committee:**
 - 8.1 To receive an update and appoint a parish council representative.
9. **Parish Council website ...** To receive an update and consider action.
10. To note the date of the next scheduled meeting.
11. To consider a resolution to exclude the public from the following item.
12. **Employment of new clerk/RFO (Responsible Financial Officer).**
 - 12.1 To consider terms of employment and recruitment process.